

EVENT REPORT FORM

Type of event	Sixth Steering Committee meeting
Venue	1 Hristo Smirnenski Blvd, University of Architecture, Civil Engineering and Geodesy (UACEG)
Date	09 September 2021
Organizer	University of Architecture, Civil Engineering and Geodesy (UACEG)
Reporting date	13 September 2021
Report author(s)	Milan Gocić

EVENT DESCRIPTION

with special reference to goals and outcomes

Number of participants at the event	27
Participants (organisations)	All SWARM partners excluding UNS
Event description:	
<p>The sixth SC meeting of the Erasmus+ CBHE project “Strengthening of master curricula in water resources management for the Western Balkans HEIs and stakeholders” (SWARM) held in a hybrid mode (on-line using Zoom as a tool for the meeting and in-person applying all measures for organizing meetings in the COVID-19 period) on 9th September 2021. The meeting was chaired by Milan Gocić.</p> <p>The purpose of the meeting was to discuss future project activities and financial reporting in more details. All project partners took part into this meeting, excluding representatives from the UNS.</p> <p>The meeting agenda was adopted without changes.</p>	

University of Nis



**Strengthening of master curricula in water resources management
for the Western Balkans HEIs and stakeholders**

Attachments

Agenda (pdf)	SWARM – Sixth SC meeting agenda
Attendance list (pdf)	Sixth attendance list
Photos (jpg)	Photos on website
Presentations (pdf)	01 Financial plan and supporting documents - Milan Gocic 02 Overview of project activities - Milan Gocic 03 Final reporting – Milan Gocic
Other personal remarks	

Organisation details

Date of event material release	09 September 2021
Date of participants list's finalisation	09 September 2021
Date of agenda finalisation	09 September 2021
Number of participants (according to the attendance list)	27
Comments	

Problems encountered during the event preparation phase

Please add your comments, if any:

Strengths and limitations of the event (please include comments received)

Strengths of the event and contributions or activities by participants	Partners should send materials on time.
Suggestions for the improvement	All partners should attend the meeting.
Any further comments	

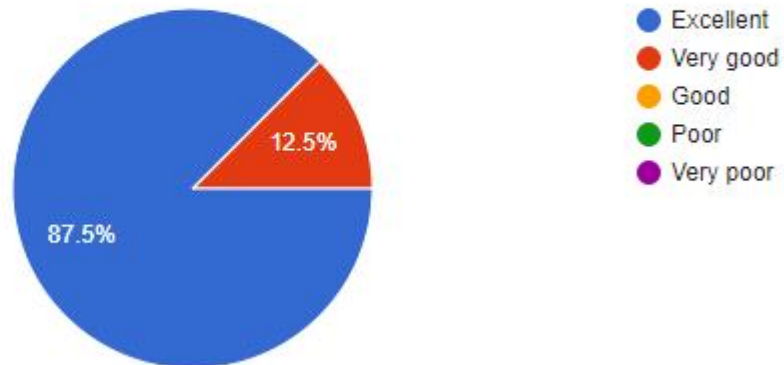
Evaluation details

Results of evaluation of the general organisation of the event

Description					
The general organization of the sixth SC meeting is evaluated with very high marks. In general, all partners should suggest the topics for future events.					
Table/Figure					
The general organisation of the sixth SC meeting					
Grading	Very poor	Poor	Good	Very Good	Excellent
Logistic preparation and organization of event	0	0	0	12.5	87.5
Content of the agenda	0	0	6.2	0	93.8
Arrangements of the event (venue, equipment, etc.)	0	0	6.2	25.0	68.8

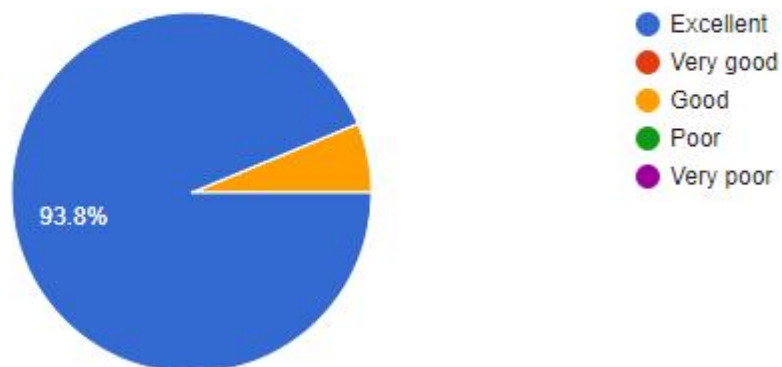
Logistic preparation and organization of event

16 responses



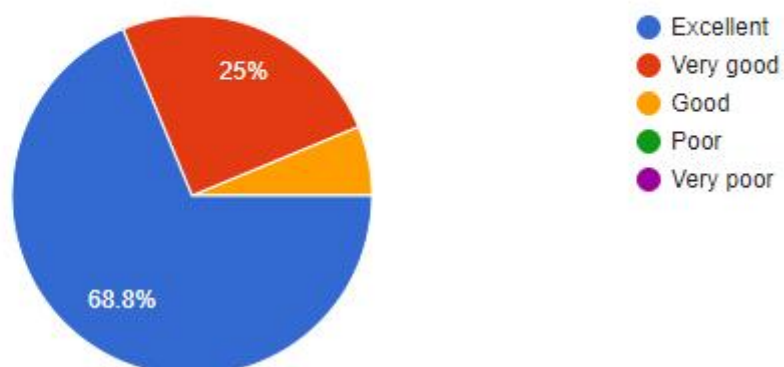
Content of the agenda

16 responses



Arrangements of the event (venue, equipment, etc.)

16 responses



Results of evaluation of general working communication

Description

The general working communication is evaluated with high marks. The event was organized totally in line with the previous defined agenda. More time was spent for discussions.

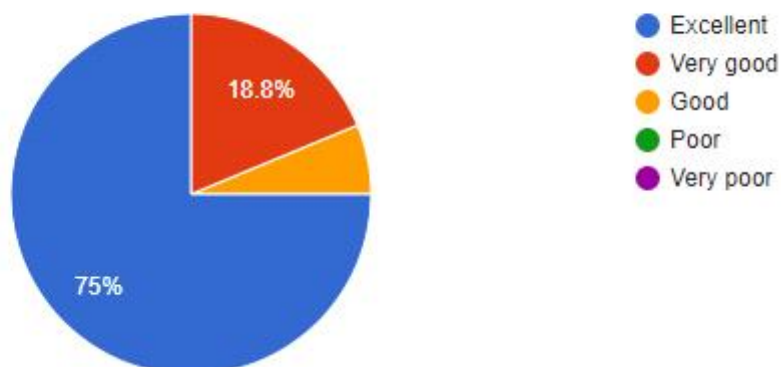
Table/Figure

General working communication

Grading	Very poor	Poor	Good	Very Good	Excellent
Communication before the event	0	0	6.2	18.8	75.0
Duration and timetable of the event	0	0	6.2	18.8	75.0
Quality of materials provided during the event	0	0	6.2	12.5	81.3
Quality of presentations	0	0	6.2	6.3	87.5
Communication between the organizer and the other partners	0	0	6.2	6.3	87.5
Engagement of the participants in the activities and discussions	0	0	6.2	25.0	68.8

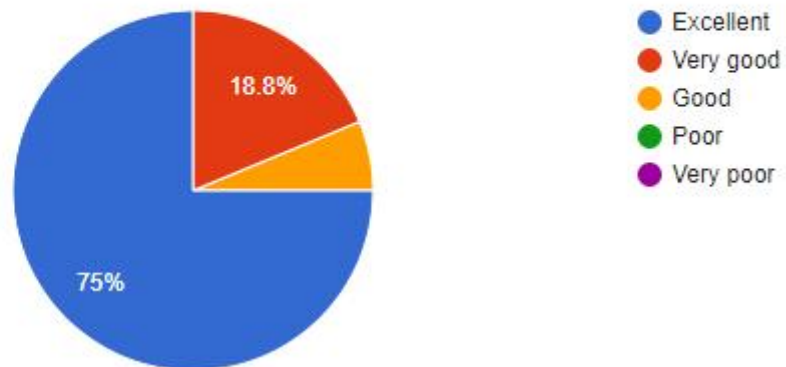
Communication before the event

16 responses



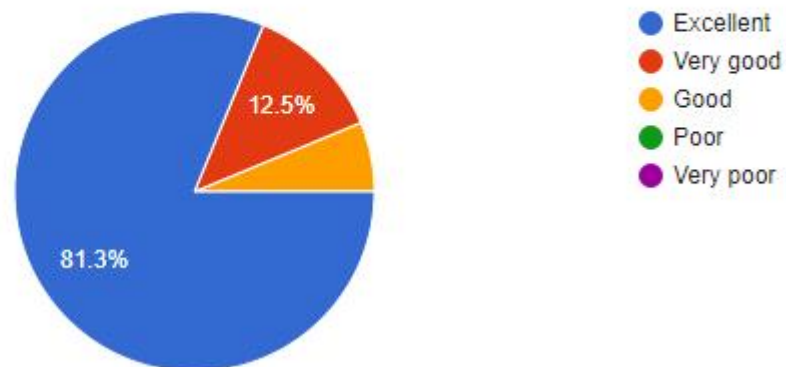
Duration and timetable of the event

16 responses



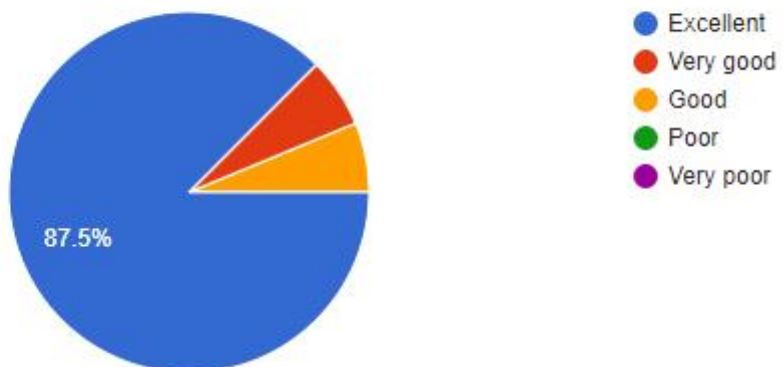
Quality of materials provided during the event

16 responses



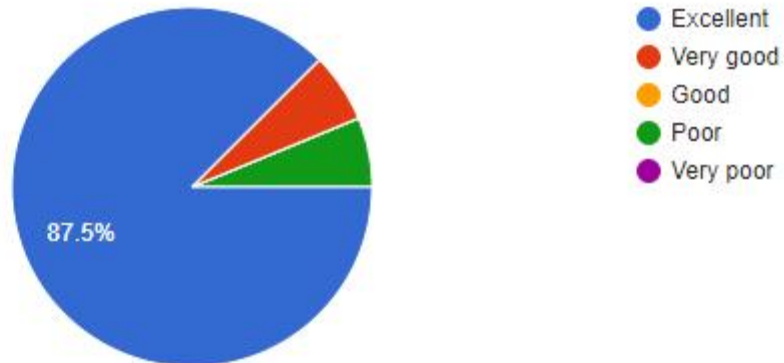
Quality of presentations

16 responses

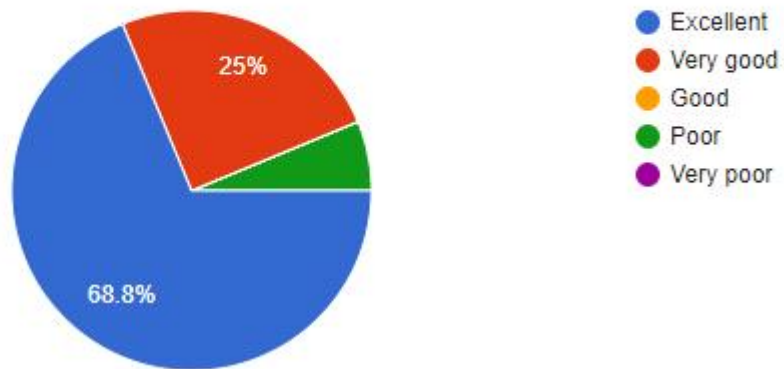


Communication between the organizer and the other partners

16 responses


Engagement of the participants in the activities and discussions

16 responses


Results of evaluation of overall success of the event
Description

The overall success of the sixth SC meeting is evaluated with high marks. There was a discussion of final reporting.

Comprehensive overview and future directions.

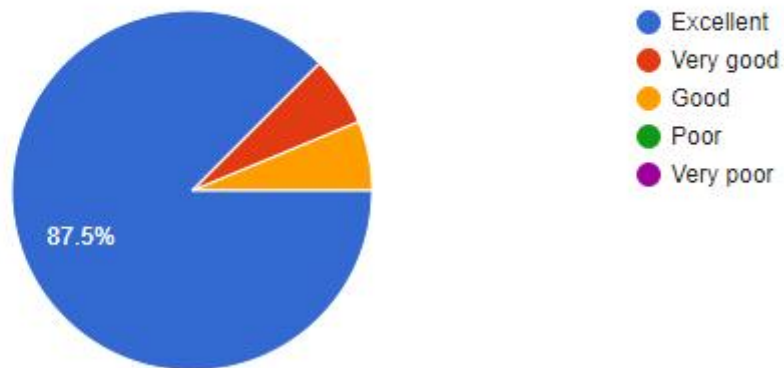
Table/Figure

Overall success of the event

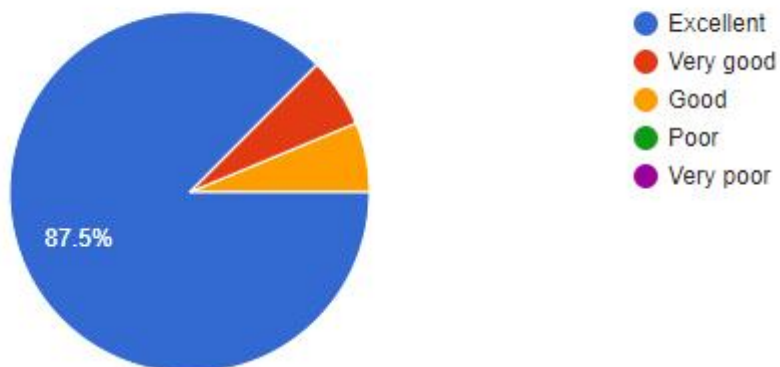
Grading	Poor	Very poor	Good	Very Good	Excellent
Mode of reaching the decisions at the event	0	0	6.2	6.3	87.5
Opportunities to express your opinion and influence decisions	0	0	6.2	6.3	87.5
Objectives in the agenda regarding the SWARM project are reached	0	0	6.2	0	93.8
Discussion of tasks for the upcoming activities and events	0	0	6.2	12.5	81.3
Assignment of follow-up tasks	0	6.2	0	25.0	68.8

Mode of reaching the decisions at the event

16 responses

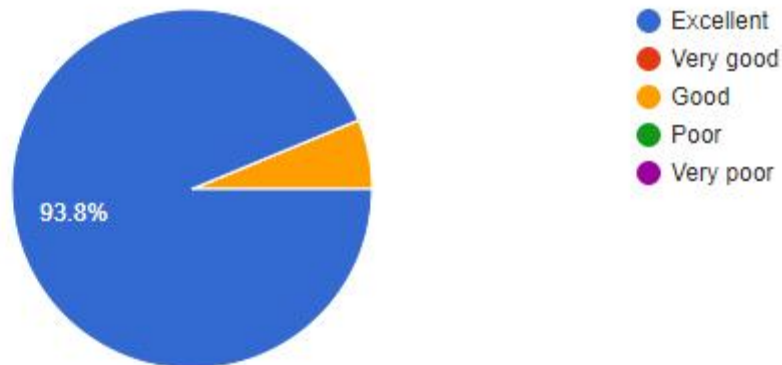

Opportunities to express your opinion and influence decisions

16 responses

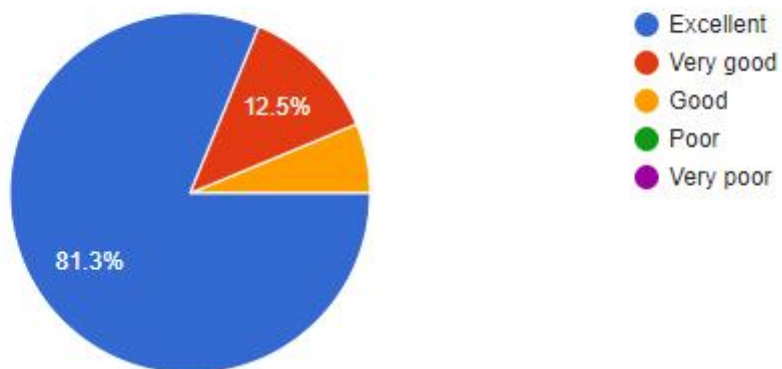


Objectives in the agenda regarding the SWARM project are reached

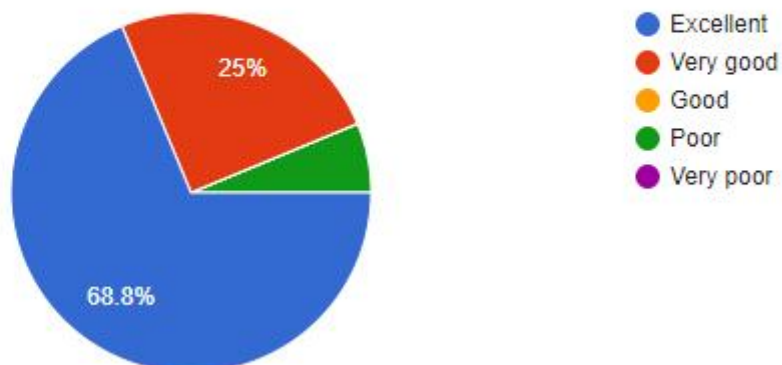
16 responses


Discussion of tasks for the upcoming activities and events

16 responses


Assignment of follow-up tasks

16 responses



Please indicate your suggestions for further event's improvement:

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